

A G E N D A

JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS

County Government Center Board Room

November 22, 2011

7:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

C. CONSENT CALENDAR

1. Minutes – October 25, 2011, Regular Meeting

D. PUBLIC HEARINGS

1. Right-of-Way Agreement – Dominion Virginia Power – Surry Power Station Emergency Alert System (EAS)
2. Extinguishment of JCSA Utility Easement in Braddock Road and Spring Road Right-of-Way

E. BOARD REQUESTS AND DIRECTIVES

F. ADJOURNMENT

112211_bod_age

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 25TH DAY OF OCTOBER 2011, AT 8:11 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

James G. Kennedy, Chairman (absent)
James O. Icenhour, Jr., Vice Chairman
Mary K. Jones
Bruce C. Goodson
John J. McGlennon

Robert C. Middaugh, Secretary
Leo P. Rogers, County Attorney
Larry M. Foster, General Manager

C. CONSENT CALENDAR

1. Minutes – September 27, 2011, Regular Meeting
2. Contract Award – Grinder Pump Maintenance

Mr. Larry Foster requested that the Board approve a Grinder Pump Maintenance Contract since the current contract has expired. Final Phase Installations can provide the grinder pump maintenance to customers and the contract cost is \$217,109 for one year.

Mr. McGlennon asked if the contract award was comparable to what had been spent on maintenance in the past.

Mr. Foster responded that it was \$15,000 more as well as some items that are not covered in the contract which are dependent on additional work provided.

Mr. McGlennon made a motion to approve the Consent Calendar.

On a roll call vote, the vote was: AYE: Goodson, McGlennon, Icenhour, Jones, (4). NAY (0). ABSENT: Kennedy

RESOLUTION

CONTRACT AWARD – GRINDER PUMP MAINTENANCE – \$217,109

WHEREAS a Request for Proposals (RFP) for grinder pump maintenance services was publicly advertised with one firm responding; and

WHEREAS the proposal provides for a one-year term with the option for four renewals of one year; and

WHEREAS upon evaluating the proposals, staff determined that Final Phase Installations is capable of providing the James City Service Authority grinder pump maintenance services as provided for the Request for Proposals.

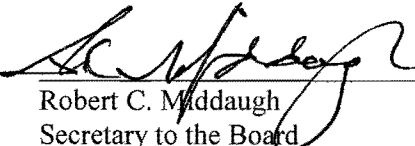
NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the contract for Grinder Pump Maintenance to Final Phase Installations for a first-year annual cost of \$217,109 with provisions for renewal of the contract up to four times.

D. BOARD REQUESTS AND DIRECTIVES

The Board had no comments.

E. ADJOURNMENT

At 8:13 p.m. Mr. Icenhour adjourned the Board of Directors.


Robert C. Middaugh
Secretary to the Board

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Mr. Foster responded that it was \$15,000 more as well as some items that are not covered in the contract which are dependent on additional work provided.

Mr. McGlennon made a motion to approve the Consent Calendar.

On a roll call vote, the vote was: AYE: Goodson, McGlennon, Icenhour, Jones, (4). NAY (0). ABSENT: Kennedy

RESOLUTION

CONTRACT AWARD – GRINDER PUMP MAINTENANCE – \$217,109

WHEREAS a Request for Proposals (RFP) for grinder pump maintenance services was publicly advertised with one firm responding; and

WHEREAS the proposal provides for a one-year term with the option for four renewals of one year; and

WHEREAS upon evaluating the proposals, staff determined that Final Phase Installations is capable of providing the James City Service Authority grinder pump maintenance services as provided for the Request for Proposals.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the contract for Grinder Pump Maintenance to Final Phase Installations for a first-year annual cost of \$217,109 with provisions for renewal of the contract up to four times.

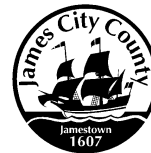
D. BOARD REQUESTS AND DIRECTIVES

The Board had no comments.

E. ADJOURNMENT

At 8:13 p.m. Mr. Icenhour adjourned the Board of Directors.

Robert C. Middaugh
Secretary to the Board



MEMORANDUM COVER

Subject: Right-of-Way Agreement - Dominion Virginia Power - Surry Power Station Emergency Alert System (EAS)

Action Requested: Shall the Board of Directors approve right-of-way agreements for Dominion Virginia Power – Surry Power Station Emergency Alert System (EAS)?

Summary: The JCSA Board of Directors is being asked to authorize the General Manager to enter into Right-of-Way agreements with Dominion Virginia Power to convey two easements to Dominion Virginia Power for the purpose of improving the Surry Power Station Emergency Alter System (EAS). The parcels are located at 4100 Longview Landing and designated as Parcel No. 3630200001E and at 2351 West Island Road and designated as Parcel No. 4410200001D on the James City County Real Estate Tax Map. There is no cost for consideration, and the conveyance will not impact the use of the parcels by JCSA. The easement can be adjusted at JCSA’s request if necessary.

Staff recommends adoption of the resolution.

Fiscal Impact:

FMS Approval, if Applicable: Yes No

Assistant County Administrator

Doug Powell _____

County Administrator

Robert C. Middaugh _____

Attachments:
1. Memorandum
2. Resolution

Agenda Item No.: D-1

Date: November 22, 2011

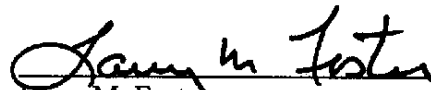
MEMORANDUM

DATE: November 22, 2011
TO: The Board of Directors
FROM: Larry M. Foster, General Manager
SUBJECT: Right-of-Way Agreement - Dominion Virginia Power - Surry Power Station Emergency Alert System (EAS)

Dominion Virginia Power (Dominion) has requested a right-of-way and utility easement (Easement) across a portion of James City Service Authority property in order to provide electrical service to two new Surry Power Station Emergency Alert System (EAS) sirens.

The first requested Easements is 15 feet in width and is located at 4100 Longview Landing, further identified as Parcel No. 3630200001E on the James City County Real Estate Tax Map. The second site is located on Parcel No. at 2351 West Island road Parcel No. 4410200001D and includes a 10 foot easement. The easements are being conveyed for no consideration. Transfer of the easements does not impact JCSA's use of the property. If necessary, the location of the easement can be adjusted upon request by the JCSA.

Staff recommends approval of the attached resolution authorizing the General Manager to execute the Easement documents with Dominion Power.


Larry M. Foster

LMF/tlc
SurryEasemnt_mem

Attachments

RESOLUTION

RIGHT-OF-WAY AGREEMENT - DOMINION VIRGINIA POWER -

SURRY POWER STATION EMERGENCY ALERT SYSTEM (EAS)

WHEREAS, James City Service Authority owns 0.372 acre located at 4100 Longview Landing and designated as Parcel No. 3630200001E and 0.237 acre located at 2351 West Island Road and designated as Parcel No.4410200001D on the James City County Real Estate Tax Map; and

WHEREAS, Dominion Virginia Power (Dominion) requires right-of-way and utility easements of 15 feet in width across a portion of the parcel at 4100 Longview Landing and 10-feet in width across a portion of the parcel at 2351 West Island Road in order to improve reliability for the Surry Power Station Emergency Alert System (EAS) by adding two alert sirens; and

WHEREAS, conveyance of the easements will have minimal impact on the JCSA since the easements are being conveyed for no consideration, the easements will not impact the JCSA's use of the properties, and the location of the easement can be adjusted upon request by the JCSA; and

WHEREAS, the Board of Directors, following a public hearing, is of the opinion that it is in the public interest to convey right-of-way and utility easements to Dominion.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the General Manager to execute the right-of-way agreements and other such documents necessary to convey the utility easements to Dominion for the Surry Power Station Emergency Alert System (EAS).

James G. Kennedy
Chairman, Board of Directors

ATTEST:

Robert C. Middaugh
Secretary to the Board

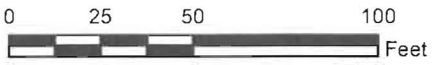
Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 22nd day of November, 2011.

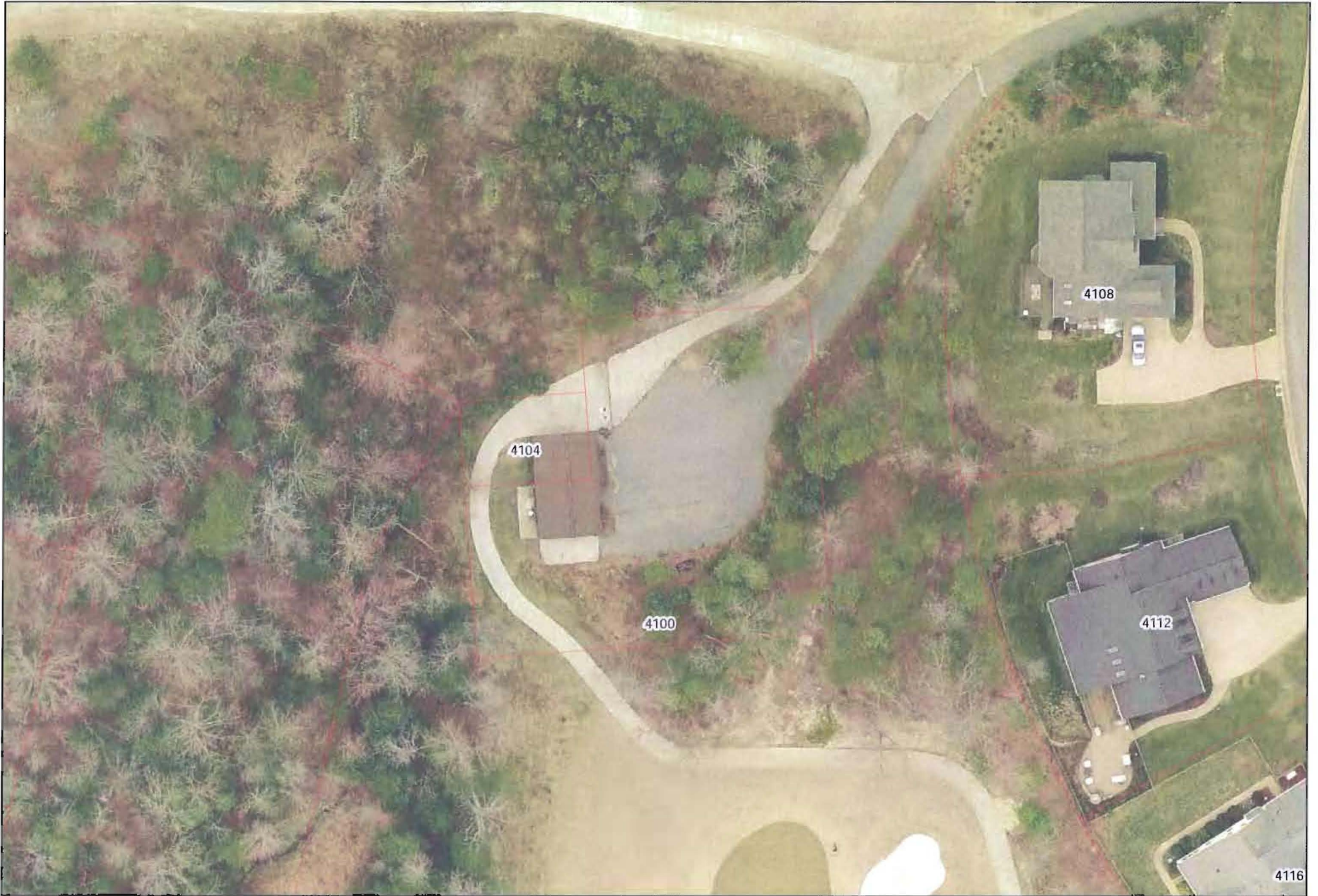
SurryEasemnt_res



This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. James City Service Authority is not responsible for its accuracy or how current it may be.

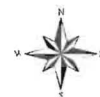
2351 West Island Landing

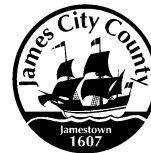




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4100 Longview Landing





MEMORANDUM COVER

Subject: Extinguishment of JCSA Utility Easement in Braddock Road and Spring Road Right-of-Way

Action Requested: Shall the Board approve the attached resolution authorizing the extinguishment of Easement in Braddock Road and Spring Road?

Summary: The Virginia Department of Transportation (VDOT) and the developer of the Marywood subdivision have requested that the James City Service Authority (JCSA) extinguish a water and sewer easement that is located within a right-of-way that has been created/dedicated for the extension of Braddock and Spring Road. The roads have been extended to serve the Marywood Development. The easement existed before the right-of-way was created. The JCSA will maintain access to the water and sewer lines located within the easement via the new VDOT right-of-way.

Staff recommends approval of the attached resolution.

Fiscal Impact: Please state fiscal impact, if applicable.

FMS Approval, if Applicable: Yes No

Assistant County Administrator

Doug Powell _____

County Administrator

Robert C. Middaugh _____

Attachments:
1. Memorandum
2. Resolution
3. Notice of Public Hearing

Agenda Item No.: D-2

Date: November 22, 2011

M E M O R A N D U M

DATE: November 22, 2011

TO: The Board of Directors

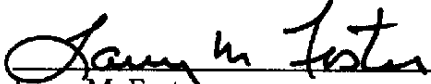
FROM: Larry M. Foster, General Manager, James City Service Authority

SUBJECT: Extinguishment of JCSA Utility Easement in Braddock Road and Spring Road Right-of-Way

Centex Homes requested acceptance of Braddock Road and Spring Road, which were extended to serve the Marywood development, into the Virginia Department of Highways road system. The James City Service Authority (JCSA) has pre-existing utility easements that are located within the newly created right-of-way, thereby requiring those portions of the existing JCSA utility easements located within the right-of-way be extinguished.

This meeting has been advertised as a public hearing on extinguishing portions of the JCSA Urban Easement that were pre-existing before the establishment of the right-of-way of Braddock and Spring Road. The extinguishment of the easement will not impact the JCSA's ability to maintain the water and sewer lines located with the exiting easement. It is very common practice for the JCSA to have and maintain utility lines within the Virginia Department of Transportation (VDOT) right-of-ways.

After receiving public comment and closing the public hearing, JCSA staff recommends that the Board approve the attached resolution authorizing the General Manager to sign the necessary documents to extinguish the JCSA utility easement. This approval will clear one of the final hurdles for acceptance into the VDOT system of Braddock Road and Spring Road as shown on the attached plat dated March 5, 2007.


Larry M. Foster

LMF/gb
ExtinUtiEsmt_mem

Attachments

RESOLUTION

EXTINGUISHMENT OF JCSA UTILITY EASEMENT IN BRADDOCK ROAD

AND SPRING ROAD RIGHT-OF-WAY

WHEREAS, Centex Homes requested that the James City Service Authority (JCSA) extinguish an easement located in Braddock Road and Spring Road Right-of-Way to allow for the acceptance of these right-of-way by the Virginia Department of Transportation (VDOT); and

WHEREAS, the JCSA will maintain access to the waterline and sewer force main in these easements.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, having conducted the required public hearing to receive public comment, hereby authorizes the General Manager to sign the appropriate documents to extinguish the easement area needed to allow for the acceptance of Braddock Road and Spring Road Right-of-Way that are generally shown on plats, prepared by AES Consulting Engineers, dated March 5, 2007, and revised September 20, 2011.

James G. Kennedy
Chairman, Board of Directors

ATTEST:

Robert C. Middaugh
Secretary to the Board

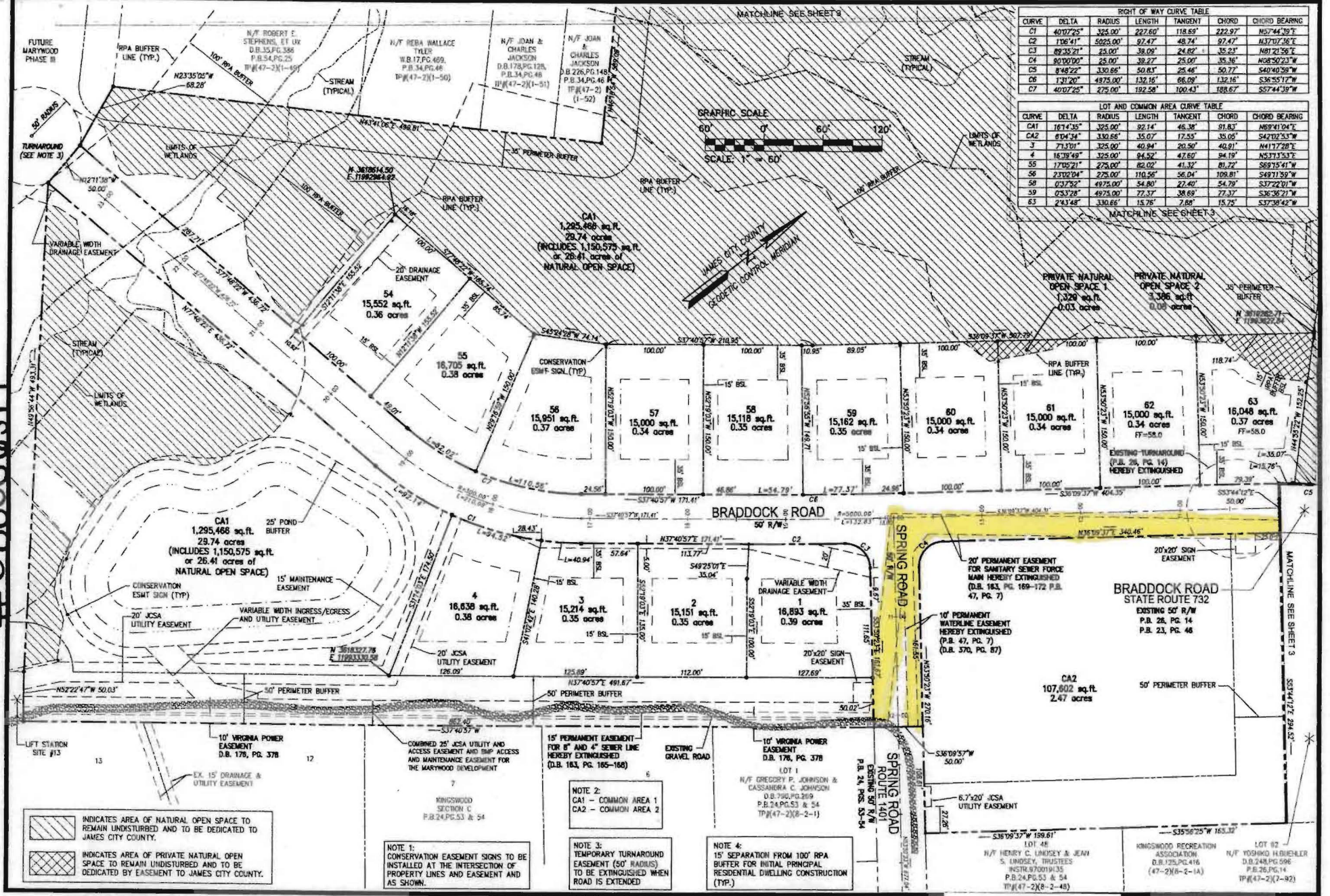
Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 22nd day of November, 2011.

ExtinUtiEsmt_res

#0800080

RIGHT OF WAY CURVE TABLE						
CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD	CHORD BEARING
C1	40°22'25"	325.00'	222.60'	118.69'	222.97'	N57°44'39"E
C2	116°41'	5025.00'	97.47'	48.74'	97.47'	N37°07'36"E
C3	89°35'21"	25.00'	38.09'	24.67'	35.23'	N81°21'58"E
C4	90°00'00"	25.00'	38.27'	25.00'	35.36'	N48°50'23"W
C5	84°22'27"	330.85'	50.83'	25.46'	50.77'	S40°40'58"W
C6	171°20'	4975.00'	132.16'	66.09'	132.16'	S36°55'17"W
C7	40°22'25"	325.00'	192.58'	100.43'	188.67'	S57°44'39"W

LOT AND COMMON AREA CURVE TABLE						
CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD	CHORD BEARING
CA1	161°13'5"	325.00'	92.14'	46.38'	91.83'	N69°41'04"E
CA2	8°04'34"	330.86'	35.07'	17.35'	35.06'	S42°02'53"W
3	71°20'	325.00'	40.84'	20.90'	40.81'	N41°17'28"E
4	163°49'	325.00'	94.52'	47.60'	94.18'	N53°13'53"E
55	170°21'	275.00'	82.02'	41.32'	81.72'	S69°15'41"W
56	232°04'	275.00'	110.56'	56.04'	109.81'	S49°11'59"W
58	03°52'	4975.00'	54.80'	27.40'	54.79'	S37°22'01"W
59	03°52'	4975.00'	77.37'	38.69'	77.37'	S36°36'21"W
63	243°48'	330.86'	15.78'	7.89'	15.78'	S37°38'42"W



INDICATES AREA OF NATURAL OPEN SPACE TO REMAIN UNDISTURBED AND TO BE DEDICATED TO JAMES CITY COUNTY.

INDICATES AREA OF PRIVATE NATURAL OPEN SPACE TO REMAIN UNDISTURBED AND TO BE DEDICATED BY EASEMENT TO JAMES CITY COUNTY.

NOTE 1: CONSERVATION EASEMENT SIGNS TO BE INSTALLED AT THE INTERSECTION OF PROPERTY LINES AND EASEMENT AND AS SHOWN.

NOTE 2: CA1 - COMMON AREA 1
CA2 - COMMON AREA 2

NOTE 3: TEMPORARY TURNAROUND EASEMENT (50' RADIUS) TO BE EXTINGUISHED WHEN ROAD IS EXTENDED

NOTE 4: 15' SEPARATION FROM 100' RPA BUFFER FOR INITIAL PRINCIPAL RESIDENTIAL DWELLING CONSTRUCTION (TYP.)

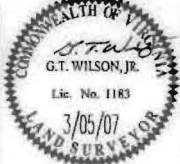


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PLAT OF SUBDIVISION
MARYWOOD
PHASE I
LOTS 1-4 AND 54-63
PREPARED FOR CENTEX HOMES

JAMESTOWN DISTRICT JAMES CITY COUNTY VIRGINIA



City of Williamsburg & County of James City Circuit Court. This PLAT was recorded on <u>26 February 2008</u> in <u>230</u> AM/PM P.M. PG. _____ DOCUMENT # <u>0800080</u> Betsy B. Woolridge, Clerk	Designed JAG/MJR	Drawn JFS
Scale 1"=60'	Date 3/5/07	Project No. 9272
1 9/20/07	REVISOR PER COUNTY COMMENTS DATED 4/09/07	Drawing No. 2 OF 3
No. DATE	REVISION / COMMENT / NOTE	

Lot 48 N/T HENRY C. LIMSEY & JEAN S. LIMSEY, TRUSTEES D.B. 248, PG. 596 INSTR. 870001935 P.B. 24, PG. 53 & 54 TP (47-2)(8-2-48)	Lot 82 N/T YOSHINO H. HOEHLER D.B. 248, PG. 596 P.B. 26, PG. 14 (47-2)(8-1-A) TP (47-2)(7-92)
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JAMES CITY SERVICE AUTHORITY

NOTICE OF PUBLIC HEARING

EXTINGUISHMENT OF JCSA UTILITY EASEMENT IN BRADDOCK ROAD

AND SPRING ROAD RIGHTS-OF-WAY

The Board of Directors of James City Service Authority (JCSA) will conduct Public Hearings on Tuesday, November 22, 2011, at 7:00 p.m. in the County Government Center Board Room, 101-F Mounts Bay Road, James City County, Virginia, to consider extinguishing an easement in Braddock Road and Spring Road Rights-of-Way.

The easement is being extinguished to allow for the acceptance of the rights-of-way by the Virginia Department of Transportation (VDOT). The JCSA will maintain access to the waterline and sewer force main in these easements.

All interested persons are invited to attend the hearings. Further information can be obtained by contacting Mr. Larry M. Foster, General Manager, JCSA, 253-6806, 101-E Mounts Bay Road, Williamsburg, VA 23185.

Persons requiring an accommodation in order to participate in the hearings should call 253-6607, County Administration, three days prior to the meeting.

Robert Middaugh
County Administrator

TO BE AIRED LIVE ON CABLE TV CHANNEL 48 GOVERNMENT INFORMATION CHANNEL.

NOT FOR PUBLICATION

The Virginia Gazette - Legal -

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ExtinUtiEsmt_ph